Minutes
Regular Monthly Meeting
McMahon Auditorium Authority
Thursday, May 8, 2014 – 4:00 pm
Owens Multipurpose Center

CALL TO ORDER / ROLL CALL

MEMBERS PRESENT: Jolly, Anderson, Kelly, Kent, Pendergraft, *****Sasseen, and Torbert

MEMBERS EXCUSED: Sutherlin and Shahan

STAFF PRESENT: Whipp, Morman and Gilbert

Chair Jolly called the meeting to order at 4:00 p.m.
and declared a quorum present.

VOTING ITEMS

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes of April 10, 2014 meeting.
2. Consider accepting April financial reports.

MOTION by Kent, with second by Anderson to approve the consent agenda. Roll call results: Anderson, Kent, Pendergraft and Torbert voted yes. MOTION CARRIED.

CHAIR'S REPORT

3. Stagehand Contract – Jolly reported that Barry LeDay, Lawton Stage and Entertainment, has indicated that he will propose a slight increase in rates. Jolly said a meeting will be scheduled to review the current contract and proposed changes.

4. Audit Update – Jolly reported that he had been in contact with Brooks Mitchell, COL Finance Director, who is looking into consolidating all the City's audits. Last fiscal year the Authorities audit expenditure was $6,400 and Anderson noted that this will be very helpful in budgeting for next fiscal year. (*Sasseen entered)

TREASURER'S REPORT

Anderson reported that the projected FY14-15 budget will be presented at the June meeting.

COMMITTEES

No report

COORDINATOR'S REPORT

5. May, June and July Event Calendar – Morman reviewed upcoming events and reported that the event tentatively scheduled for May 23rd has been confirmed.

ADMINISTRATOR'S REPORT

Whipp reported that the advance ticket sales for the circus were low and the percentage of ticket sales that was previously reported to be retained in the Authority account ($64.80) had to be turned over to the COL due to wording in the contract. She stated that if the circus returns a provision will be added to the contract in which a percentage of ticket sales from the Auditorium will be turned over to the Authority.

BUSINESS ITEMS

No report

OLD BUSINESS ITEMS

6. Dock Lift Update - Sasseen referred to the dock lift project update / proposal included in member packets and reviewed the recommendations in detail. He also reviewed the handout regarding houselights and improvements that can be implemented keeping the current fixtures. He noted that the committee also looked at lighting in the upstairs staircases and will do additional research before making a recommendation.

NEW BUSINESS ITEMS

7. Consider purchase and installation of flat screen(s) information centers for lobby area. - Item tabled at April meeting. No action taken.

OTHER BUSINESS

None

ADJOURN

Chair Jolly adjourned the meeting at 4:20 p.m.

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Chair Date Approved