



McMahon Memorial Auditorium

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Allan Jolly
Vice-Chair

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Jason Poudrier
Julia Sibilla
Paul Ellwanger
Taron Epps
Neil West

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Deputy Arts &
Humanities
Administrator

Michell Rosario
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Community Events &
Outreach Coordinator

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Digital Media &
Records Specialist

Reagan Williams
Administrative
Assistant

Nicholas Sasseen
Arts & Humanities
Technical Coordinator

Joseph Cox
Arts & Humanities
Maintenance Tech

Agenda
Regular Monthly Meeting
McMahon Auditorium Authority
April 11, 2024 – 4:00 p.m.
McMahon Memorial Auditorium

CALL TO ORDER / ROLL CALL

VERIFY POSTING OF MEETING

Action: Verification of posting time, place, and date

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes.
2. Consider accepting the bank register reports.

CHAIR'S REPORT

3. Auditorium Update
4. Other announcements

TREASURER'S REPORT

5. CPA's Financial Reports

STAFF REPORTS

6. Review Events Calendar, and Audit Update—A&H Deputy Administrator
7. Hotel/Motel & CIP Funds Update and Grants Update—A&H Administrator

COMMITTEE REPORTS

8. Receive Report from International Festival Committee and take action as necessary.
 - a. Luau fundraiser Date/Time & Ticket Sales
 - b. Dedication Benches
 - c. Budget
9. Receive Report from Arts and Humanities Committee and take action as necessary.
 - a. Movie in the Park—Free Family Friendly

BUSINESS ITEMS

10. Consider ratifying with one motion International Festivals luau, dedication benches, and International Festival Budget and take action as necessary.
11. Consider approving the use of \$4,250 of Carnegie Library Town Hall and National Guard Armory—Arts and Humanities Repair and Maintenance funds to prep, prime, paint, and seal, ADA tunnel ceiling. Consider approving out of same funds, Arts and Humanities Administrator and MAA Chair to negotiate and use up to \$27,100 to install security lights, make additional electrical improvements, plumbing improvements, flooring improvements, and address any safety concerns to Carnegie Library Town Hall.
12. Consider approving up to \$2,000 out of PROPEL funds to support Frozen Jr. production costs.
13. Consider ratifying policy #R1 that no member of the staff of the Authority, no director or officer of the Authority, nor the board of the Authority shall permit a reduced rental rate from those set forth in the most current rental rates for facility usage and fees.
14. Consider ratifying Grant Panelist's recommendation of funding out of PROPEL funds for Southwest Pride Barbershop Choir's production of the Great Barbershop Bake-Off.

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!