



McMahon Memorial Auditorium

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Max Sasseen
Chair

Allan Jolly
Vice-Chair

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Secretary/Treasurer

Dory Thomas
Jason Poudrier
Julia Sibilla
Paul Ellwanger
Taron Epps
Neil West

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Deputy Arts &
Humanities
Administrator

Michell Rosario
Arts & Humanities
Community Events &
Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media &
Records Specialist

Reagan Phillips
Arts & Humanities
Administrative
Assistant

Nicholas Sasseen
Art's & Humanities
Technical Coordinator

Terry Gresham
Arts & Humanities
Maintenance Tech

Agenda Regular Monthly Meeting McMahon Auditorium Authority 3/13/2025 – 4:00 p.m.

Lawton Fort Sill Chamber of Commerce
302 W. Gore Blvd. Lawton, OK 73501

CALL TO ORDER / ROLL CALL

VERIFY POSTING OF MEETING

Action: Verification of posting time, place, and date

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving meeting minutes from February 2025.
2. Consider accepting the bank register reports for February 2025.

CHAIR'S REPORT

3. Auditorium Update
4. Other announcements

TREASURER'S REPORT

5. CPA's Financial Reports

STAFF REPORTS

6. Review Events Calendar, and Audit Update—A&H Deputy Administrator
7. Hotel/Motel, ARPA Funds Update and Grants Update—A&H Administrator

COMMITTEE REPORTS

8. Receive Report from International Festival Committee and take action as necessary.
 - a. International Festival Fiesta update and action as necessary.
 - b. Consider contracts for headline performer's for International Festival 2025.
9. Receive Report from Arts and Humanities Committee and take action as necessary.
 - a. Update on sub-granting process and take action as necessary.
 - b. Provide up-to \$2,000 in financial support, out of hotel/motel funds for technical and security expenditures in Support of Black History Month Programming.
 - c. Consider contracting with Discovery Outpost Inc. in the amount of \$1,000 out of Arts and Humanities Account to support Spring Break Camp in order to meet our Oklahoma Arts Council Grant Objectives.
 - d. Consider Support of up-to \$1,000 out of Hotel/Motel Funds for Fort Sill's MWR Warrior Run.
 - e. Consider supporting April 8th, First Tuesday Farmer's Market of 2025 by providing up-to \$750 out of Show Account to book a performer.
 - f. Consider Accepting proposed schedule for CLTH Arts Classes and take action as necessary.

BUSINESS ITEMS

10. Consider approval of Mary and Associates Audit findings for McMahon Auditorium Authority for fiscal year 2023-2024.
11. Consider contracting with Lorna Funkhouser CPA and Mary Associates for financial accounting and auditing for McMahon Auditorium Authority.
12. Consider using up-to \$1,000 of show account funds to be a sponsor of the second New Deal Centennial Planning Symposium hosted by the City of Lawton.

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!

