



McMahon Memorial Auditorium

801 NW Ferris Ave
PO Box 522
Lawton, OK 73502
580-581-3472
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Agenda
Regular Monthly Meeting
McMahon Auditorium Authority
02/13/2025 – 4:00 p.m.
Lawton Fort Sill Chamber of Commerce
302 W Gore Blvd, Lawton, OK 73501

PUBLIC POSTING
LAWTON CITY HALL
RECEIVED DATE/TIME 02/11/2025 @ 3:30PM
BY: *City Clerk's Office*

Max Sasseen
Chair

Allan Jolly
Vice-Chair

Teresa Pendergraft
Secretary/Treasurer

Dory Thomas
Jason Poudrier
Julia Sibilla
Paul Ellwanger
Taron Epps
Neil West

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Deputy Arts &
Humanities
Administrator

Michell Rosario
Arts & Humanities
Community Events &
Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media &
Records Specialist

Reagan Phillips
Arts & Humanities
Administrative
Assistant

Nicholas Sasseen
Arts & Humanities
Technical Coordinator

Terry Gresham
Arts & Humanities
Maintenance Tech

CALL TO ORDER / ROLL CALL

VERIFY POSTING OF MEETING

Action: Verification of posting time, place, and date

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving meeting minutes from January 2025.
2. Consider accepting the bank register reports for January 2025.

CHAIR'S REPORT

3. Auditorium Update
4. Other announcements

TREASURER'S REPORT

5. CPA's Financial Reports

STAFF REPORTS

6. Review Events Calendar, and Audit Update—A&H Deputy Administrator
7. Hotel/Motel, ARPA Funds Update and Grants Update—A&H Administrator

COMMITTEE REPORTS

8. Receive Report from International Festival Committee and take action as necessary:
 - a. International Festival Fiesta
 - b. Discuss Climbing Wall and Escape Room Price and Booking
9. Receive Report from Arts and Humanities Committee and take action as necessary.
 - a. Consider approving recommendation that the Arts and Humanities Committee serve as review committee for MAA Subgrants and simplifying grant application and turning it into a google form.

BUSINESS ITEMS

10. Considering approving updated Hotel Motel Budget in support of increased programming outside of McMahon Memorial Auditorium, reducing CLTH Arts Programming support by up to \$1,000 to make possible additional equipment purchases.
11. Consider advising technical staff to select and purchase a new MacBook and PC Laptop with up to \$3,500 from Hotel Motel Funding Allocation.
12. Consider approving purchase of up to \$2,000 from Hotel/Motel Allocation in Outdoor stage lighting that can be used in support of events outside of McMahon memorial Auditorium.
13. Consider approving use of up to \$10,000 in Hotel Motel Funds to be used with ARPA and City funds to support Movie In the Park Equipment purchases.
14. Consider approving \$2,000 of Hotel/Motel Funds to be used to purchase advertising through Great Plains Country.
15. Consider 2030 Strategic plan allowing for addition of floor amendments, revisions, and edits and take action as necessary.
16. Consider soliciting additional quotes or issuing request for proposals for front entryway repair and renovation at Carnegie Library Town Hall.
17. Consider approving use of up to \$9,500 of Arts and Humanities Building Insurance Funds to take preventive measures in attempt to prevent water penetration at Museum of the Great Plains and direct staff to vet and select appropriate contractor.
18. Consider approving staff's recommendation to submit a modified grant agreement with the Oklahoma Arts Council to support this year's youth theatre programming.

OLD BUSINESS

**NEW BUSINESS
ANNOUNCEMENTS
ADJOURNMENT**

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!