

**Agenda
Regular Monthly Meeting
McMahon Auditorium Authority
February 13, 2020 – 4:00 p.m.
McMahon Auditorium Lobby**

CALL TO ORDER / ROLL CALL

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes of January meeting.
2. Consider accepting the January bank register reports.

CHAIR'S REPORT

3. Board Vacancy Update

TREASURER'S REPORT

4. Update on 501c3 request
5. CPA's Financial Reports

COMMITTEE REPORTS

6. Stage Lighting Project Update

STAFF REPORTS

7. Review Rental Fees
8. Review Event Calendar
9. Internet Service in the Auditorium
10. LAHC Update / board members
11. FY20-21 COL Budget Update

BUSINESS ITEMS

12. Approve authorizing the Auditorium Coordinator and Administrator to select appropriate technical and support staff to support all events.
13. Review and approve updated rental contract.

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!