



McMahon Memorial Auditorium

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Max Sasseen
Chair

Allan Jolly
Vice-Chair

Teresa Pendergraft
Secretary/Treasurer

Burl Ragland
Dory Thomas
Jason Poudrier
Julia Sibilla
Paul Ellwanger
Taron Epps

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Deputy Arts &
Humanities
Administrator

Shell Rosario
Arts & Humanities
Community Events &
Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media &
Records Assistant

Vicci Kirkendoll
Administrative
Assistant

Minutes Regular Monthly Meeting McMahon Auditorium Authority Feb 9, 2023 – 4:00 p.m. McMahon Memorial Auditorium

CALL TO ORDER / ROLL CALL

Sasseen called meeting to order: Quorum met.

MEMBERS PRESENT: Sasseen, Pendergraft, Jolly, Epps, Thomas, Poudrier, Sibilla

Staff Present: Morman, Moore, Penn, Kirkendoll

VERIFY POSTING OF MEETING

Action: Verification of posting time, place, and date

(Receive Digital Media and Marketing brief from Arts and Humanities Digital Media and Records Specialist)

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes for Dec 2022 & Jan 2023 meeting.

2. Consider accepting the bank register reports.

Pendergraft motion, Thomas Second, to approve consent agenda, tabling minutes until they are complete. Pendergraft, Jolly, Epps, Thomas, Poudrier voted in favor. Motion Passed.

CHAIR'S REPORT

3. Sasseen presented on auditorium renovations, costs have gone from approximately 4.5 million to 7 million, and he reported that our project is ready to continue moving.

4. No other announcements made.

TREASURER'S REPORT

5. Pendergraft provided and presented Financial Reports.

COMMITTEE REPORTS

6. Thomas presented that we have additional members are coming on board, and there is discussion on dedicating the festival, headliners, and recruiting additional international vendors.

7. Poudrier presented that an MAA Grant application was submitted and approved by the MAA Grant Panelist. Poudrier Motioned to approve \$1,231 out of the \$10,000 in funds that MAA has set aside for grant funding. Epps seconded. Pendergraft, Jolly, Epps, Thomas, Poudrier voted in favor. Motion Passed.

- Poudrier discussed Arts for All Lunch was coming up on February 24th

- Awards are ready to be presented.

STAFF REPORTS

8. Deputy Administrator Morman presented Calendar of Events.

9. Staffing Changes Update, Grant Reports Update—A&H Admin

- Kirkendoll, new Administrative Assistant introduced herself
- Penn, Theatrical Technical Coordinator introduced herself

- Digital Media Specialist Moore discussed her experience with communications and public relations and what she has been doing to expand our outreach: Facebook, Instagram, Website.

BUSINESS ITEMS

10. Motion by Pendergraft, second by Epps to consider another bank for MAA accounts and take action if desired by staff. Pendergraft, Jolly, Epps, Thomas, Poudrier voted in favor. Motion Passed.
11. Consider approving funding of local grant project based on Arts and Humanities Grant Panel reviewer Recommendations. Motion passed, see item 7.
12. Jolly motioned, Poudrier second, to approve being a co-sponsor and waiving fees, for chamber of commerce event on February 28th, featuring guest speaker Fredrick Williams. Event would close out Black History Art Show. Pendergraft, Jolly, Epps, Thomas, Poudrier voted in favor. Motion Passed.
13. Motion to explore MAA asking COL staff to explore MAA hosting a Carnival is association with International Festival made by Thomas, second by Epps. Pendergraft, Jolly, Epps, Thomas, Poudrier voted in favor. Motion Passed.
14. Review and approve 2022-2023 fiscal year audit and take action as necessary. Poudrier Motioned to table item as draft of audit has yet to be received, Ellwanger seconded. Pendergraft, Jolly, Epps, Thomas, Poudrier voted in favor. Motion Passed.

OLD BUSINESS

Sasseen gave background on Lawton National Guard Armory, Carnegie Library Town Hall And the need for buildings to be maintained. Sasseen proposed that initial repairs would be \$200K for Carnegie Library Town Hall, and \$250K for Lawton National Guard Armory. The item is on the agenda for the next City Council meeting.

NEW BUSINESS

Was not discussed

ANNOUNCEMENTS

15. Fort Sill Representative, Sibilla mentioned Fort Sill Marathon, Jun 10, 2023. Half and Full. In honor of black History there will be a Buffalo Soldiers Run, the second annual. She talked about along the train there are historical markers to speak of the history and contributions the soldiers made to this country. Then there was discussion about the Tour of the Wichita Bike Race. She also mentioned the Garrison Ball – Frontier Ball, dress is period April 15, 2023.
16. Poudrier invited members to join staff on February 10th in the Lobby of McMahon Memorial Auditorium at 6:00PM for the opening reception of the Black History Month Pop-up Art Show.
17. Sasseen and Poudrier encouraged members attending City Council on February 14th to support MAA's request to update their trust indenture to provide and/or aid in providing proper operation, supervision and management for Carnegie Library Town Hall, 425 SW B Ave, Lawton OK 73507, and The Armory, 600 NW Cache Rd Lawton, 73507.

ADJOURNMENT

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Chair Sasseen adjourned the meeting at 5:30pm

Chair

Date Approved

3/9/2023