

**Agenda
Regular Monthly Meeting
McMahon Auditorium Authority
Feb 9, 2023 – 4:00 p.m.
McMahon Memorial Auditorium**

**CALL TO ORDER / ROLL CALL
VERIFY POSTING OF MEETING**

Action: Verification of posting time, place, and date
(Receive Digital Media and Marketing brief from Arts and Humanities Digital Media and Records Specialist)

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes for Dec, 2022 & Jan 2023 meeting.
2. Consider accepting the bank register reports.

CHAIR'S REPORT

3. Auditorium Update (Sasseen & Jolly)
4. Other announcements

TREASURER'S REPORT

5. CPA's Financial Reports

COMMITTEE REPORTS

6. Receive Report from International Festival Committee and take action as necessary.
7. Receive Report from Arts and Humanities Committee and take action as necessary.

STAFF REPORTS

8. Review Events Calendar—Deputy Administrator
9. Staffing Changes Update, Grant Reports Update—A&H Admin

BUSINESS ITEMS

10. Consider exploration of selecting new bank for ticket, show, A&H, IFC, and treasury accounts, and take action as necessary.
11. Consider approving funding of local grant project based on Arts and Humanities Grant Panel reviewer Recommendations.
12. Consider co-sponsoring February 28th, Black History Month event at McMahon Memorial Auditorium, featuring guest speaker Fredrick Williams, in partnership with the Lawton Fort Sill Chamber of Commerce and absorb auditorium fees and maintenance costs up to \$1,000 to be paid out of Lawton Arts and Humanities Funds.
13. Consider hosting carnival in conjunction with 2023 International Festival, September 22nd-24th and take action as necessary.
14. Review and approve 2022-2023 fiscal year audit and take action as necessary.

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

15. Please consider joining us on February 10th in the Lobby of McMahon Memorial Auditorium at 6:00PM for the opening reception of the Black History Month Pop-up Art Show.
16. Please consider attending City Council on February 14th to support MAA's request to update their trust indenture to provide and/or aid in providing proper operation, supervision and management for Carnegie Library Town Hall, 425 SW B Ave, Lawton OK 73507, and The Armory, 600 NW Cache Rd Lawton, 73507.

ADJOURNMENT

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!