

CITY PLANNING COMMISSION

WAYNE GILLEY AUDITORIUM

September 11, 2025

Minutes of the City Planning Commission meeting held September 11, 2025, in the Wayne Gilley Auditorium, City Hall, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 1:31 p.m. by David Denham.

ROLL CALL

MEMBERS PRESENT

David Denham
Ron Jarvis
Allen Smith
Michael Logan
Dwain Baxter

MEMBERS ABSENT:

Melissa Busse
Joan Jester (excused)
Deborah Jones (excused)
Darren Medders (excused)

ALSO PRESENT:

Christine James, Planning Director
Kameron Good, Senior Planner
Christina Ryans-Huffer, Recording Secretary
Cindy Augustine, Real Property Coordinator
Robert Burns, Housing Development Administrator
Kristy Dement, Housing Development Specialist

The meeting has established a quorum and was posted according to the Oklahoma Open Meeting Act, 25 O.S. 301-314.

OLD BUSINESS

None

NEW BUSINESS

1. **Consider approving the minutes from the regular scheduled meeting from August 14, 2025.**

Motion by Smith, Second by Jarvis to approve the minutes from the regular scheduled meeting from August 14, 2025 as written **Aye:** Jarvis, Smith, Logan, Baxter, Denham **Nay:** None **Motion Passed 5-0**

2. **Hold a public hearing and consider recommending approval of the Amended Consolidated Plan for FFY 2021-2025 to the City Council.**

Burns stated Robert Burns, Housing and Community Development. Mr. Burns gave a report and background for the Amended Consolidated Plan for FFY 2021 to 2025 which will be also presented to Council.

Please see below:

The Citizen Participation Plan requires a public hearing before the City Planning Commission and the City Council to consider an amendment to the Consolidated Plan for FFY 2021-2025. The hearing is to obtain input from Lawton citizens and the members of the CPC for development of the amended plan. The City of Lawton was notified on July 11, 2025, that the City Manager has requested \$10,000.00 of CDBG funds to be used for the Homeless Transportation Project, which provides bus tickets to homeless citizens to return to destinations with the contiguous United States to reconnect with family, friends, or support networks in other cities. Referrals for the program can be made through local homeless shelters, the Safe and Clean Neighborhood Services Division, the Lawton Police Department, or city homeless committees. Housing and Community Development will also receive services from Griffin Planning and Consulting and the City of Lawton to provide professional consulting services to assist the HCD in implementing community improvement costing up to \$100,000.00.

Denham asked and it's on their request?

Burns responded at their request, yes Sir.

Denham asked it's just the \$ 10,000.00, we're not talking about the \$ 100,000.00?

Burns responded that is the secondary act for the amendment to that.

Denham stated well they are both listed on the item. Where is this money being taken from?

Burns responded right now the \$10,000.00 came from the City Manager's Contingency Fund.

Denham asked so it's not the Home Funds or CDBG funds?

Burns responded CDBG Funds.

Denham asked it's still part of that allocation?

Burns responded yes.

Denham stated I just couldn't figure out where. None of the other categories then, for the PSOs, none of those were taken?

Burns stated no Sir.

Denham asked any other question for Robert before I open the Public hearing? Hearing none I'll go ahead and declare the Public hearing open, anybody that would like to speak for or against this amended plan please approach the podium. Seeing no one approach we shall close the Public hearing.

Motion by Logan. Second by Smith to recommend approval of the Amended Consolidated Plan for FFY 2021-2025 to the City Council **Aye:** Jarvis, Smith, Logan, Baxter, Denham **Nay:** None **Motion Passed 5-0**

3. Hold a public hearing and consider recommending approval of the Amended Annual Action Plan for FFY 2025 to the City Council.

Burns gave a report and background of the Amended Annual Action Plan for FFY 2025.

The Citizen Participation Plan requires a public hearing before the City Planning Commission and the City Council to consider an amendment to the Consolidated Plan for FFY 2021-2025. The hearing is to obtain input from Lawton citizens and the members of the CPC for development of the amended plan. The City of Lawton was notified on July 11, 2025, that the City Manager has requested \$10,000.00 of CDBG funds to be used for the Homeless Transportation Project, which provides bus tickets to homeless citizens to return to destinations with the contiguous United States to reconnect with family, friends, or support networks in other cities. Referrals for the program can be made through local homeless shelters, the Safe and Clean Neighborhood Services Division, the Lawton Police Department, or city homeless committees. Housing and Community Development will also receive services from Griffin Planning and Consulting and the City of Lawton to

provide professional consulting services to assist the HCD in implementing community improvement costing up to \$100,000.00.

Denham asked any questions for Robert? Again, this is money taken from another area?

Burns responded yes.

Denham asked when would we expect the report?

Burns responded there is no date set yet.

Denham stated we haven't awarded it yet but there's no estimated timeline?

Burns responded no Sir.

Smith asked what are we doing with this \$100,000.00? Break it down for me.

Burns responded Griffin Planning and Consulting, they are a consulting company out of Edmond Oklahoma and basically what they're going to do is come in and consult us on the use of our initiatives and help us figure out, navigate and using them for the benefit of the City. An example is them giving us solutions to unifying efforts, partnering efforts from one PSO to the next PSO as opposed to everybody doing 12 different things.

Denham stated it is a shame we have to outsource that. The last time we had a Needs Assessment it was done through the City, United Way and Cameron University and don't that it cost a great deal but I guess we got to outsource everything around here. Alright, so any other questions? I'll go ahead and open the Public hearing anybody that would like to come speak for or against this item please approach. Seeing no one approach we'll close the Public hearing.

Motion by Logan. Second by Smith to recommend approval of the Amended Annual Action Plan for FFY 2025 to the City Council **Aye:** Smith, Logan, Baxter, Denham, Jarvis **Nay:** None **Motion Passed 5-0**

Commissioner's Reports or Comments

None

Secretary's Report

James stated the off-site water line for the Chick-fil-a on 82nd Street and Cache Road and future developments in that area was approved by Council on Tuesday.

Audience Participation

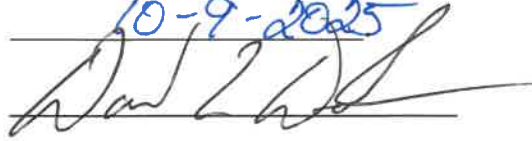
None

Adjournment

Motion by Logan, Second by Smith to adjourn the meeting **Aye:** Smith, Logan, Baxter, Denham, Jarvis **Nay:** None **Motion Passed 5-0**

With no further business the meeting was adjourned at 2:23 pm.

These meeting minutes were approved by the CPC members at their meeting on

10-9-2025


David Denham

Chairman

City Planning Commission