McMahon Memorial Auditorium

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Max Sasseen
Chair

Allan Jolly
Vice-Chair

Teresa Pendergraft
Secretary/Treasurer

Burl Ragland
Dory Thomas
Jason Poudrier
Julia Sibilla
Paul Ellwanger
Taron Epps

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Deputy Arts &
Humanities
Administrator

Michell Rosario
Arts & Humanities
Community Events &
Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media &
Records Assistant

Vicci Kirkendoll
Administrative
Assistant

Minutes
Regular Monthly Meeting
McMahon Auditorium Authority
Jan 12, 2023 – 4:00 p.m.
McMahon Memorial Auditorium

CALL TO ORDER / ROLL CALL

Sasseen Called meeting to order at 4:00PM, and introduced representative from the City Attorney's office to present on the opening meetings act.

Members Present: Jolly, Pendergraft, Ellwanger, Epps, Poudrier, Jones (Ft. Sill Rep.), and Thomas

Guest presents: Matina Davis

Staff Present: Michell Rosario

City Attorney's Office presented information on Open Meetings Act. Stated that if we ever have questions to reach out to the City Attorney's Office.

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.
1. Consider approving minutes for Dec, 2022 meeting.
2. Consider accepting the Dec, 2022 bank register reports.
Motion by Jason Poudrier to table, second by Jolly. Motion to Table Approved.

CHAIR'S REPORT
3. Auditorium Update (Sasseen & Jolly) Jolly reported that we are 95% plans and that we will be at 100% plans soon and the next step is getting bids. Costs are up in 2023, however, it appears that City Council and citizens of Lawton are supportive of our project. Green room renovations almost complete.
4. Other announcements

TREASURER'S REPORT
5. CPA's Financial Reports. Pendergraft presented financial report. Poudrier reported that two additional checks from grant funds had been deposited, and hotel/motel funds are pending approval by City Council of an updated agreement with the City of Lawton.

COMMITTEE REPORTS
6. First International Festival Committee was held their first meeting and they are excited to grow the committee and the festival. Sasseen stated that he would assist and support the logistics of festival. Thomas noted that she is already recruiting new members. Pendergraft and Poudrier reported that we will be able to provide technological assistance to be able to accept credit cards. Sasseen noted that we should provide public recognition for Whitson and Sprague, outgoing chair and co-chair.
7. All awardees have been notified and press release will go out soon. Three MAA were submitted to us, Lawton Philharmonic Orchestra, Friends of the Library, and Cameron University.

STAFF REPORTS

8. Rosario presented calendar of events. Sasseen reported that due to the success of the Jeremy Camp performance, Natalie Grant reached out to us. Poudrier reported that we have a great number of students already for Pinkalicous school sign-up. Thomas reported that we several schools interested in coming to see and hear about Sports Medicine from Dr. Sokoloff.

9. Poudrier reported on the Morman is out due to losses in their family, and a new administrative assistant will be coming on board in February. Our other new hires are doing wonderful.

BUSINESS ITEMS

10. Dory motioned to approve, Epps second, NEA Big Read: Lawton Final Budget. Discussion ensued. Jolly, Pendergraft, Ellwanger, Epps, Thomas voted in favor, Poudrier Abstained. Motion passed.

11. Pendergraft made motion to approve, Poudrier seconded approval of MAA 2022-2023 Budget. Pendergraft and Poudrier that the budget was based on previous year's budget and new grants that have been written. Vote was held, and Budget passed unanimously.

12. Poudrier motioned to approve, Pendergraft second, to approve Agreement with COL for use of 2021-2022 Hotel/Motel funds, 2022-2023 Hotel Motel Funds and 2019 CIP/PROPEL Funds for fiscal year 2022-2023 with recommendations by City Attorney's office if any. Discussion ensued. Jolly, Pendergraft, Ellwanger, Epps, Thomas and Poudrier voted in favor. Motion passed.

13. Poudrier motioned to approve, Epps seconded, to spend up to $200 in support of recognition of International Festival Chair and Vice Chair. Jolly, Pendergraft, Ellwanger, Epps, Thomas and Poudrier voted in favor. Motion Passed.

14. Poudrier motioned to approve three MAA Grants, Jolly seconded, discussion ensued. Jolly, Pendergraft, Ellwanger, Epps, Thomas and Poudrier voted in favor. Motion Passed.

15. Poudrier motioned, Jolly seconded, to provide support up to $1,500 for Arts for All Lunch-in to support meals and entertainment costs. Jolly, Pendergraft, Ellwanger, Epps, Thomas and Poudrier voted in favor. Motion Passed.

OLD BUSINESS

16. Sasseen presented background information about the City of Lawton's need of assistance in improving the conditions of Carnegie Library Town Hall and the National Guard Armory. Sasseen suggested that we need that initial funding needed is several hundred thousand dollars. Pendergraft motioned that we submit to City Council to request stewardship over Carnegie Library Town Hall, and Lawton National Guard Amory just as the board has stewardship over McMahon Memorial Auditorium, and upon approval by City Council, trust indenture be updated, and outside council may be hired if necessary to update trust indenture. Motion by Pendergraft, second by Ellwanger. Jolly, Pendergraft, Ellwanger, Epps, Thomas and Poudrier voted in favor. Motion Passed.

17. Motion to approve Poudrier, second by Pendergraft, working on updating 2025 Strategic Plan within sight from board and executive council and present draft for discussion at June 2023 Meeting. Jolly, Pendergraft, Ellwanger, Epps, Thomas and Poudrier voted in favor. Motion Passed.

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

ADJOURNMENT

Sasseen adjourned the meeting at 5:32pm.

Chair

3/9/2023

Date Approved