

MINUTES  
LAWTON WATER AUTHORITY SPECIAL MEETING  
JUNE 14, 2011 - 6:00 P.M.  
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:00 p.m. by Chairman, Fred L. Fitch. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, Michael Tennis, Rosemary Bellino-Hall, Jay Burk, Rex Givens, Richard Zarle, Stanley Haywood (arrived @ 6:04 p.m.), Doug Wells.

ABSENT: None

ALSO PRESENT: Larry Mitchell, City Manager; Frank Jensen, City Attorney; Traci Hushbeck, City Clerk, COL Paul Hossenlopp, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF DECEMBER 14, 2010.

MOVED by Zarle, SECOND by Burk, to approve minutes of December 14, 2010. AYE: Tennis, Bellino-Hall, Burk, Givens, Zarle, Wells, Shoemate. NAY: None. MOTION CARRIED.

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NEW BUSINESS ITEM:

1. Consider accepting an agreement letter for financial advisement and consulting services with the firm of Wells Nelson & Associates, LLC, and provide guidance to staff as appropriate. Exhibits: Agreement Letter with Wells Nelson & Associates, LLC.

Rick Endicott, Finance Director, stated Keith McDonald has been working with the City for almost twenty years. This agreement with Wells Nelson & Associates is for assistance in issuing bonds and financial consulting work. There are no changes in the fee structure.

MOVED by Burk, SECOND by Shoemate, to accept an agreement letter for financial advisement and consulting services with the firm of Wells Nelson & Associates, LLC. AYE: Bellino-Hall, Burk, Givens, Zarle, Wells, Shoemate, Tennis. NAY: None. MOTION CARRIED.

2. Consider accepting an engagement letter for technical accounting and consulting services with the firm of Crawford & Associates, P.C., and provide guidance to staff as appropriate. Exhibits: Engagement Letter with Crawford & Associates, P.C.

Endicott stated this is an annual agreement with Crawford & Associates who provide us with technical accounting services, primarily on the consulting end. They are not our external auditors but we use them for their expertise.

MOVED by Shoemate, SECOND by Burk, to accept an engagement letter for technical accounting and consulting services with the firm of Crawford & Associates, P.C. AYE: Burk, Givens, Zarle, Haywood, Wells, Shoemate, Tennis, Bellino-Hall. NAY: None. MOTION CARRIED.

3. Consider imposing the \$2.50 increase in the surcharge for the Lake Waurika assessment, approved by the Lawton Water Authority and implemented by the City on June 8, 2010, on the submeters of water associations and wholesale customers outside the City limits who do not have the submeters on their master meter accounts read and maintained by the City. Exhibits: None.

Jensen stated in June 2010 the Lawton Water Authority added a \$2.50 assessment for Lake Waurika to all of the inside City of Lawton water customers. The charge was also imposed upon 15 of 25 outside water associations and all of the outside water customers who are on a single line. The groups that are not paying the assessment are 6 wholesale customers which include three rural water districts, City of Geronimo, City of Medicine Park and Pecan Valley Water Association. They are only paying the assessment one time on their master meter. This assessment will be based upon availability to those customers of the resource of water. He stated Councilmember Givens and staff have come up with this proposal to add the increase of \$2.50 to also be imposed upon those ten water associations and the six outside wholesale customers on every meter in their system. If approved by the Lawton Water Authority, this assessment will be implemented by the City Council by resolution that will place this additional amount on the bills of those customers. The effective date will be August 1, 2011. He stated Councilmember Shoemate questioned Rural Water District #2. He stated RRD#2 uses our system as a back up system and not as a primary water source.

Shoemate stated that we do not read or service their meters.

Jensen stated that we don't read the meters of all ten that we are talking about tonight. The key point is that we are talking about the availability of water. He stated they have to pay to have that water available. They need to pay for the entire system.

Burk stated he does not see why we would exempt anyone else from these charges.

Wells stated he does not understand why anyone would be exempt when the citizens of Lawton are paying this charge. Everyone should be paying this.

MOVED by Wells, SECOND by Zarle, to impose the \$2.50 increase in the surcharge for the Lake Waurika assessment, approved by the Lawton Water Authority and implemented by the City on June 8, 2010, on the submeters of water associations and wholesale customers outside the City limits who do not have the submeters on their master meter accounts read and maintained by the City. AYE: Givens, Zarle, Haywood, Wells, Shoemate, Tennis, Bellino-Hall, Burk. NAY: None. MOTION CARRIED.

There being no further business to consider, the meeting adjourned at 6:11 p.m. upon motion, second and roll call vote.

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FRED L. FITCH, CHAIRMAN

ATTEST:

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TRACI HUSHBECK, SECRETARY

