

**MINUTES
LAWTON URBAN RENEWAL AUTHORITY**

Minutes of the Lawton Urban Renewal Authority meeting held December 15, 2020 in the Banquet Room of City Hall, 212 SW 9th Street, Lawton, Oklahoma.

The meeting was called to order at 1:00 p.m. by Chairman Ernest Sheppard.

Notice of the meeting and agenda were posted on the City Hall bulletin board as required by State law.

1. ROLL CALL

MEMBERS PRESENT: Ernest Sheppard
John Purcell, Jr.
Jesse Cross*
Joe Abshire
Jacob Brox

MEMBERS ABSENT: None

OTHERS PRESENT: Richard Rogalski, Planning Director
Cindy Augustine, Planning and Subdivision Administrator
Greg Gibson, Assistant City Attorney
Susan Schlecht, Financial Services
Charlotte Brown, Planning and Subdivision Administrator
Tammy Anderson, Recording Secretary
Denise Ezell, Deputy City Clerk

*entered at 1:05 p.m.

2. CONSIDER APPROVAL OF THE MINUTES OF THE OCTOBER 12, 2020 MEETING OF THE LAWTON URBAN RENEWAL AUTHORITY.

MOTION by Purcell, SECOND by Abshire, to approve the minutes of the October 12, 2020 meeting of the Lawton Urban Renewal Authority.

VOTE ON MOTION: AYES: Abshire, Purcell, Sheppard. NAYS: None. ABSTAIN: Brox.
MOTION CARRIED 3 – 0 – 1.

3. CONSIDER A RESOLUTION APPROVING THE EXPENDITURES AND ACCEPTING THE FINANCIAL STATUS REPORT OF THE LAWTON URBAN RENEWAL AUTHORITY FOR THE MONTH OF OCTOBER 2020.

The balance in the bank as of October 1, 2020 was \$29,675.80. After deposits of interest, and disbursements, the bank balance as of October 31, 2020 was \$28,587.95.

4. CONSIDER A RESOLUTION APPROVING THE EXPENDITURES AND ACCEPTING THE FINANCIAL STATUS REPORT OF THE LAWTON URBAN RENEWAL AUTHORITY FOR THE MONTH OF NOVEMBER 2020.

The balance in the bank as of November 1, 2020 was \$28,587.95. After deposits of interest, and disbursements, the bank balance as of November 30, 2020 was \$28,585.26.

MOTION by Ashere, SECOND by Brox, to adopt Resolutions 20-13 and 20-14 approving the expenditures and accepting the financial status report for the months of October and November 2020.

VOTE ON MOTION: AYES: Sheppard, Purcell, Brox, Abshire. NAYS: None. **MOTION CARRIED 4 - 0.**

5. ACCEPT THE ANNUAL AUDIT REPORT OF THE FINANCIAL STATEMENTS OF THE LAWTON URBAN RENEWAL AUTHORITY FOR FISCAL YEAR ENDING JUNE 30, 2020, PREPARED BY ROBERT D. TURNER, CPA, AND AUTHORIZE PAYMENT FOR SERVICES.

On May 15, 2018, the Authority approved the agreement with Robert D. Turner, CPA, for the audit of the financial records of the Authority for fiscal years 2018, 2019, and 2020.

Mr. Turner completed the audit for the period beginning July 1, 2019 and ending June 30, 2020, and it is appropriate for the Authority to accept the audit. Mr. Turner will be present during the meeting via phone to answer any questions.

Mr. Turner has submitted an invoice for \$3,800.00 for the FY 2019-2020 audit and State filing fee.

Each LURA member was provided with a copy of the audit report and Mr. Turner reviewed the report during the meeting via phone.

MOTION by Brox, SECOND by Purcell, to accept the annual audit report for the fiscal year ending June 30, 2020 and authorize payment for services and State filing fee in the combined amount of \$3,800.00.

VOTE ON MOTION: AYES: Sheppard, Purcell, Cross, Abshire, Brox. NAYS: None.
MOTION CARRIED 5 - 0.

Sheppard suggested scheduling a meeting with himself, Richard, Mayor Booker, and Fred Fitch to discuss future LURA funding.

6. CONSIDER THE MEETING DATES AND TIME FOR THE 2021 CALENDAR YEAR AND DIRECT STAFF AS NECESSARY.

State law requires filing of the Notice of Meeting schedule for regular meetings no later than December 15th. The Lawton Urban Renewal Authority By-Laws require that the regular meetings of the Commission shall be held on the third Tuesday of the month.

The attached Notice of Meeting schedule has been prepared to comply with these requirements.

Abshire noted that the March meeting date may conflict with Spring Break.

Sheppard said that meeting could be canceled in the future if it needs to be.

MOTION by Brox, SECOND by Purcell, to approve the meeting dates and time for the 2021 calendar year as prepared.

VOTE ON MOTION: AYES: Sheppard, Purcell, Cross, Abshire, Brox. NAYS: None.
MOTION CARRIED 5 - 0.

7. REPORTS AND COMMENTS

Rogalski said progress is being made with the FISTA project at Central Mall, which falls within the Urban Renewal area and the TIF District I. He said the FISTA Trust Authority has hired a team that is led by Insight Commercial Properties to manage the retail portion of the mall. Rogalski said the City of Lawton will be the owner of the mall and the City will lease the building to the FISTA Trust Authority. Rogalski said a covenant agreement requiring the payment of sales tax will be brought before the City Council today.

Rogalski said there's been discussion about placing a new LATS facility on the LURA owned property at SW 2nd Street and Gore Boulevard. He said more detail on this matter will be brought before the Authority soon.

Purcell asked if it could be made known to the public that the City will not lose ad valorem tax from Central Mall.

Rogalski said this item was in the newspaper and it will also be discussed in open session at the City Council meeting today.

Rogalski introduced Denise Ezell and said she will be taking over Anderson’s role of recording secretary for this body.

8. ADJOURNMENT

MOTION by Brox, SECOND by Abshere, to adjourn.

VOTE ON MOTION: AYES: UNANIMOUS. NAYS: None.
MOTION CARRIED

There being no further business the meeting was adjourned at 2:21
p.m.

Ernest Sheppard, Chairman

Jacob Brox, Secretary

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